

Training and Outreach Workgroup Meeting
March 27, 2007
3West Conference Room
8:30am

Attendees: Dave Bozell, Janice Lee, Jessica Parks, Rebecca Smith, Terry Jenkins,
Marcia French, Kim Manlove

Welcome

Review and Approve Previous Minutes

Update on Rollout:

Reviewed the rollout and are on schedule. All applications due in by Thursday @ 3pm. Process is that all the applications will all be sent to each member of the GAC to review the first week with no indication for who they will be scoring. Each application will also be sent to 3 Expert Peer Review Panelist to review and comment on and submit recommendations to the GRW members. All comments/recommendations will be compiled with each application and sent to a primary and secondary reviewer of the GRW. Prior to the 23rd of April the primary and secondary reviewers will add their 2 scores and divide by 2 to come up with one score to present to the GRW. On the 23rd the workgroup will review the scores and decide upon the highest scoring applications to bring before the GAC for their endorsement as receivers of the grant. Announcements will be made May 5th. Marcia is to complete the contract draft this week to be reviewed and adjusted to send to all sub-recipients.

Review topics from workshops that are being identified as needs:

Most of what came out of the workshops were questions identifying the specifics of how to complete their applications. The workgroup members identified universal focuses for training with the understanding that as the SPF SIG staff meets with each community to review the benchmarks of where their community & organizational assessment tools identify areas of focus for strengthening there are some trainings that will need to be mandatory. Creating and establishing the LEOW and LAC, Organizational Governance, Specific steps in writing a Strategic Plan, Outcome/Evaluation, and establishing local workgroups to support the LAC's. Aside from the Outcome/Evaluation training which would be served best by the Evaluation Team for training, most of these other areas identified the OFBCI, SPF SIG Staff and in some cases the Community Consultants as those most qualified and experienced in training for these topics. Discussion also ensued about the importance of mandating MVOV with a focus of making the final break-out session a debriefing and sharing of thoughts on the value of the conference with the SPF SIG Staff. Dave Bozell suggested both the FTE's from each funded community be mandated to participate. Another suggestion was that we do Annual Peer Site Review Visits, requiring one of

the FTE's from each funded community to do an annual site visit of another funded community with the SPF SIG Staff member and IPRC rep.

Report on & review newsletter:

Jessica stated the next newsletter was going out tomorrow with a focus on responses from the questions posted on IDOA from conferences and regional sessions. Everyone has been so impressed and appreciative of the wonderful job Jessica and Paula have done getting all the newsletters out. Suggestions were made to also provide newsletter in word format to accommodate those who could only access in Word. Jessica will provide both.

Additional Business Items/Apr 3rd-gambling conference:

No meeting for the following week due to gambling trainings. Next meeting is to be on April 10th. Identification has been made to use youth as members of workgroups, offering perspective from that population our efforts are focusing on with prevention. Five youth have been identified and invitations have gone out to invite them to serve as official members of the Cultural Competence Workgroup under the direction of Maggie Lewis. Additional conversation encompassed the focus and direction of building the group for the state of IN to encompass Leadership and Promote Abstinence for all illegal and harmful substance abuse. Dave suggested we consider tapping into the efforts of LEAD under the direction of Heather McCarthy and Janice and Rebecca discussed the efforts of the Point of Youth Organization established by ICJI. Suggestions were noted and then Rebecca also shared another source to include would be 21st Century Scholars-an organization established to assist lower income households for instate college tuition with the expectation the students identify themselves in 7 or 8th grade and sign a pledge to be Drug Free, in conjunction with keeping their scholastic average at a 'C' level or above. Each student also agrees to complete FSFA forms.

Adjournment